



**THE MINISTRY OF FINANCE  
CECIL WALLACE-WHITFIELD CENTRE  
P.O.BOX N-3017  
NASSAU, BAHAMAS**

**Deployment of the Bulk Upload Feature for  
Economic Substance Reporting**  
**21<sup>st</sup> September, 2023**

We are pleased to announce that the bulk declaration filing functionality for The Bahamas ESS Portal will be released today, 21<sup>st</sup> September, 2023 as scheduled. The bulk declaration filing feature will allow Registered Agents to import declarations for the entities they manage in an Excel spreadsheet. This will eliminate the need for Registered Agents to manually complete an Economic Substance declaration for each entity that it provides Registered Agent/Registered Office services for.

To deploy the feature into the live environment, The Bahamas ESS portal will be temporarily offline from 3:30pm to 7:00pm EST to minimize disruption to users during business hours. Users should note the temporary down time and govern themselves accordingly.

A live training session is scheduled to be held on Monday, 25<sup>th</sup> September, 2023 at 11:00am – 12:00pm EST to cover use of the bulk declaration filing feature. We encourage all Registered Agents who intend to use this feature to attend the training.

The training session may be accessed using the below link:

Microsoft Teams meeting

**Join on your computer**

[Click here to join the meeting](#)

Meeting ID: 253 723 459 909

Passcode: jmM9Cf

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**Or call in (audio only)**

[+1 437-703-5279,,933995386#](#) Canada, Toronto

[\(833\) 215-3238,,933995386#](#) Canada (Toll-free)

Phone Conference ID: 933 995 386#

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